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MS-217
Budget

Chief, Management Staff

10 November 1954

Chief, Budget Division

Request Increase in Personnel Ceiling
for the Office of Communications

REF: Memorandum on same subject, dated 4 October 1954,
From the Assistant Director for Communications
Addressed to the Deputy Director (Administration)

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1. We note from the reference memorandum that the Office of Communications has been requested by NSA to staff a new communications position for the [redacted] Station, which is located in the Commo [redacted] area. Commo claims it cannot comply with this request unless its personnel ceiling is increased because the present ceiling limitation has already been reached.

2. We also note that in reply to the notice of this situation by the Executive Officer of the Office of Communications, the Chief of Administration, DD/P has stated that the clandestine services were unable to provide ceiling but concurred in the request for additional ceiling for the Office of Communications.

3. After discussing this matter with officials of the Office of Communications, we believe that this is only one of similar staffing cases which are likely to arise again this fiscal year.

4. The FY 1955 and FY 1956 budgets of the Office of Communications contain no provisions for such additional staffing. Neither have funds been provided specifically for this purpose for personal services nor other incidental costs such as travel, etc. Therefore, if the ceiling is increased, authority should also be given for the utilization of any funds that may be available in the 1955 and 1956 Commo budgets to finance the additional costs. Unvouchered funds will be needed.

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